

CITY OF MIAMI BEACH  
BARGAINING UNIT GRIEVANCE PROCEDURE FORM

UNION GRIEVANCE #: \_\_\_\_\_

LABOR RELATIONS GRIEVANCE #: \_\_\_\_\_

Instructions: Spaces 1-9 should be typed so that the same information appears at all steps. The lower portion is to be completed at each step.

1. Bargaining Unit (check one only):

\_\_\_\_ FRATERNAL ORDER OF POLICE (FOP)  
\_\_\_\_ AMERICAN FEDERATION OF STATE,  
COUNTY & MUNICIPAL EMPLOYEES (AFSCME)

\_\_\_\_ INTERNATIONAL ASSOCIATION OF FIREFIGHTERS (IAFF)  
\_\_\_\_ COMMUNICATIONS WORKERS OF AMERICA (CWA)  
\_\_\_\_ GOVERNMENT SUPERVISORS ASSOCIATION OF FLORIDA (GSAF)

2. Date of Occurrence:

3. Employee's Name & Classification:

4. Employee's Department/Division & Telephone Ext. (\_\_\_\_):

5. Employee's Immediate Supervisor & Telephone Ext. (\_\_\_\_):

6. Statement/Nature of Grievance:

7. Contract Article(s) Alleged Violated:

8. Suggested Adjustment:

9. \_\_\_\_\_  
Employee Signature                      DateUnion Representative's Signature                      Date

TO BE COMPLETED AND PRESENTED AT EACH STEP

Step 1 - Presented by (signature/title) \_\_\_\_\_

Date:

Received by (signature/title):

Date:

STEP 1 RESPONSE (FROM DIVISION TO PRESENTER)

\_\_\_\_ Grievance Denied (state why):  
\_\_\_\_ Grievance Resolved (state how):

(signature/title) \_\_\_\_\_

Date:

Received by (signature/title):

Step 2 - Presented by (signature/title) \_\_\_\_\_

Date:

Date:

STEP 2 RESPONSE (FROM DEPARTMENT TO PRESENTER)

\_\_\_\_ Grievance Denied (state why):  
\_\_\_\_ Grievance Resolved (state how):

(signature/title) \_\_\_\_\_

Date:

Received by (signature/title):

Step 3 - Presented by (signature/title) \_\_\_\_\_

Date:

Date:

See Attached Reply to Step 3 from City Manager's Designee/Labor Relations

Received by (signature/title):

ARBITRATION REQUEST/ Presented by (signature/title) \_\_\_\_\_

Date:

Date:

INTERNATIONAL ASSOCIATION OF FIREFIGHTERS

(IAFF) LOCAL 1510

ELECTION OF REMEDY FORM

Grievance No. \_\_\_\_\_

1. \_\_\_\_\_

I/We elect to utilize the Grievance Procedure contained in the current Contract between the City of Miami Beach, Florida, and the IAFF. In making this election, I/we understand that selection of another forum, as defined by the IAFF Contract, shall bar any consideration of the Grievance under the IAFF grievance and arbitration Article.

2. \_\_\_\_\_

I/We elect to utilize another forum for my/our grievance, and in doing so, I/we understand that this election shall bar any consideration of this matter under the IAFF grievance and arbitration Article.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Subject of Grievance/Appeal: \_\_\_\_\_